

प्रधान कार्यालय: मणिपाल 576 104 (कर्नाटक)  
Head Office: Manipal-576104(Karnataka)  
संगठन एवं पद्धति प्रभाग  
ORGANISATION & METHODS DIVISION



Circular No.120-2017-BC-PD-25-SWD

Date: 17-03-2017

**PERMANENT UTILITY  
EMPLOYEES VOLUNTARY CONTRIBUTION TO THE FAMILIES OF DECEASED  
EMPLOYEES UNDER DEATH RELIEF SCHEME (DRS)**

ॐ०४०

Attention of Staff Members is drawn to our Circular No.89-2016-BC-PD-19-SWD dated 29-02-2016 wherein revised guidelines in respect of DRS have been furnished along with the details of lumpsum arrears of contribution for the non members to join the above Scheme.

Now, we are pleased to inform that, it has been proposed to offer an opportunity to all the old/new non-members who are desirous to become members under this noble Scheme, to enroll them as members of the DRS by default **without demanding arrears as a onetime measure**. Accordingly, it has been decided that all the existing Non-Member employees (both Officers/Workmen) will be treated as members of the DRS **w.e.f. 01.04.2017** and all the new employees who join the Bank will also be treated as members from the date of joining the Bank.

Those who are unwilling to join the scheme have to send their representation through their respective Regional Office as per the proforma given in **Annexure** so as to reach HO: SWD by **27.03.2017** failing which it will be deemed that the revised guidelines are accepted by them and name of all the Non-Members will be incorporated in the DRS List with effect from **April 2017 onwards**. Once the employee gives his/her unwillingness, it cannot be revoked at a later date. All the new recruits are automatically enrolled as members of the DRS from the respective date of their joining the Bank.

Clarification required, if any, on this circular may be sought from **STAFF WELFARE DIVISION, PERSONNEL DEPARTMENT** at Head Office, Manipal, through respective R.O. as per extant guidelines.

JSEYT:YRSOD:YRUDE  
Check word

(GOPINATH T IYER)  
GENERAL MANAGER (P)

**Syndicate Bank**  
**Staff Welfare Division, Head Office: Manipal**

**LETTER OF UN WILLINGNESS FOR DRS MEMBERSHIP**

From:

1	Name	
2	Employee No.	
3	Date of birth	
4	Designation	
5	Branch/Office & BIC	
6	Date of joining the Bank	

To:

The General Manager (P)  
Syndicate Bank  
Staff Welfare Division  
Personnel Department  
Head Office  
MANIPAL.

Dear Sir,

I,..... Employee No. .... hereby give my unwillingness to join the Death Relief Scheme for voluntary contribution and I am fully aware of the guidelines that the decision cannot be revoked at a later date.

Yours faithfully,

(SIGNATURE OF THE EMPLOYEE)

Place:-

Date:-

(\*To be submitted in duplicate through respective Regional Office)

ॐOॐ