

Circular No.003-2016-BC-PD-02-IRD

Date: 01-01-2016

PERMANENT UTILITY

ENHANCEMENT IN REIMBURSEMENT OF OUT OF POCKET EXPENSES TO OFFICERS ACCOMPANYING CASH VAN / VEHICLES AT CURRENCY CHESTS

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At present, out of pocket expenses are being reimbursed as per Circular letter no. 838/0089/PD: IRD dated 07.03.2011 / Circular no. 288-2010-BC-PD-64-IRD dated 04.11.2010, to such of the Officers/workmen employees in Currency Chests, who are required to travel in Currency Chest Van / Vehicle to Branches / Offices within the City / Urban Agglomeration for cash remittance / collection purpose and return to the respective Currency Chests on completion of the assignment.

In view of increased cost of food items, it has been decided to enhance the rate of reimbursement of out of pocket expenses to the Officers/workmen employees accompanying Cash Vans / Vehicles at Currency Chests within Cities/Urban Agglomeration for cash remittance / collection purpose and return to respective Currency Chest after completion of their assignments as under:

Category	Centre	Existing Rate per day	Revised Rate per day
Officers	For all centres	₹ 80/-	₹ 100/-
Workmen Employees	Major A class cities	₹ 60/-	₹ 80/-
	Other centres	₹ 40/-	₹ 60/-

The revision will take effect from 01.01.2016.

In respect of outstation assignment, the Officer / workman employee is eligible for TA / HA as admissible under the respective rules.

Clarifications required, if any, on this circular may be sought from **PERSONNEL DEPARTMENT, INDUSTRIAL RELATIONS DIVISION** at Head Office, Manipal through respective Regional Office, as per extant guidelines.

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